

METROPOLITAN EDUCATION DISTRICT

**Governing Board Meeting Minutes
December 13, 2006**

I. CALL TO ORDER/ROLL CALL

The open session of the regular meeting of the Governing Board of the Metropolitan Education District was called to order by President Chang at 6:05 p.m., Room 810 at the Central County Occupational Center, 760 Hillsdale Avenue, San Jose, CA 95136.

All Members present, except when noted "absent".
Cynthia Chang, Los Gatos-Saratoga Union High School District
Ernie Dossa, Santa Clara Unified School District
Richard Garcia, San Jose Unified School District
Diane Gordon, Campbell Union High School District
Marsha Grilli, Milpitas Unified School District
J. Manuel Herrera, East Side Union High School District

II. DISCLOSURE OF "CLOSED SESSION" DISCUSSION ITEMS

Items to be discussed in closed session are disclosed on the Board meeting agenda.

III. ADJOURN TO CLOSED SESSION

Board adjourned to closed session in Room 810 at 6:10 p.m.

IV. REGULAR MEETING (continued)

Regular session of the Board meeting reconvened in the CCOC Auditorium at 7:07 p.m.

V. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Member Gordon.

VI. REPORT OF CLOSED SESSION ACTIONS

Board President Chang reported that during Closed Session the Board agreed to a one-year contract for Paul Hay as Superintendent effective January 1, 2007 and that his contract will come back to the Board at its regular January meeting. President Chang introduced J. Manuel Herrera the new East Side Union High School Board Member.

VII. ADOPT AGENDA

Motion to adopt the agenda with the removal of item #8. Motion/Grilli; Second/Garcia; Vote/Unanimous

VIII. STUDENT REPORTS

CCOC

Director of CCOC, John Fox, introduced two students from the Forensics Class, Ruth Hernandez and Crystal Mummert. The students explained that they are currently in their second year of forensics and involved in 3D crime scene reconstruction, forensic video analysis, physical evidence collection and preservation, trace evidence collection, FACES identification software, latent fingerprint investigations and DNA evidence. Director Fox also introduced Chris Margo from the Video Production class. Chris reported that the class is a very fast moving and covers every step to make a video or movie. He is currently acting in the role of director for a video that the class is producing which will be used to promote the CCOC classes. The board is very interested in viewing the completed project.

- *8. ITEM REMOVED FROM AGENDA
INSTRUCTIONAL AND STUDENT FUNCTIONS
- *9. Approved Community Classroom Agreement
- *10. Approved CCOC Textbook

XIII. INFORMATION ITEMS

11. Information Item: MetroED Investment Portfolio as of 9/30/06

Discussion:

Director of Fiscal Services Wendy Zhang reported that the Board received a quarterly report as of 9/30/06 of all investments and money held by the district, type of investments, issuer, date of maturity, dollar amount invested which includes a description of all district funds, investments or programs that are under the management of contracted parties. The Board had no questions.

12. Information Item: Equalization Update

Discussion:

Acting Superintendent Hay reported that Master Business Relations Agreements Amendment #1 which requires JPA member districts to pay the full cost of students they send to the Capitol High School program on the CCOC campus and Amendment #2 which equalizes the funding for high school students attending classes at CCOC have been approved by the MetroED Board and four of the JPA member districts. It amendments are agenzized on the Santa Clara Unified School District for Thursday evening and we are waiting to hear when they will be agenzized for the East Side Union High School District.

Acting Superintendent Hay discussed outcome of the Executive Council meeting, which was held on December 11. The Executive Council took action to approve the CBOs' recommendation on Amendment #3 that the Lottery provisions in the Master Business Agreements to be amended such that all lottery revenue generated by JPA member district students in the ROC/P programs is retained by those districts commencing fiscal year 2007-08. The council also took action to recommend to the MetroED Board that School Services of California be retained to do a follow-up on their 2001 MetroED management study. This study would include CCOC and MAEP administrative and support services. It was recommended that the MetroED Board be invited to the June 11 meeting of the Executive Council to hear the results of the study.

13. Information Item: Interim Administration Reorganization

Discussion:

Acting Superintendent Hay reported that during the interim period, most of the responsibilities of the Assistant Superintendent position will be re-assigned to existing administrative staff. The only exception will be his responsibilities as Chief Business Official (CBO), which he will retain. Attached to the Board item is the Interim administrative organization chart for the District Office. Under this restructure, the CCOC and MAEP Directors will report to the Director of Instruction and Accountability, who also chairs the Instructional Council. The Facilities Supervisor will report to the Director of Human Resources, who will also chair the newly formed Operations Committee. Direct reports to the Interim Superintendent will be the Director of Instruction and Accountability, Director of Human Resources, Director of Fiscal Services, Director of Information Technology and the Executive Administrator.

XV. EXECUTIVE REPORT/ADMINISTRATIVE REPORTS

CCOC Director Report, John Fox

- CCOC/P appears to be on track with ADA at P1
- The Rotary Club made a presentation this past week taking applications from our junior students that are interested in a three-day camp enterprise that develops the next generation of entrepreneurs.
- The registration office at CCOC along with the MetroED IT Department has implemented on-line registration for the high school counselors to use; an interactive list of class openings are listed for easier use.
- The SkillsUSA is underway with forty student members and nine faculty advisors. Competitions will begin in February for regional competition, State competitions in May and National competitions in July. Mr. John Tawney is the Club Coordinator. Board Member Gordon asked to be informed of the exact dates of the regional competitions. Director Fox replied that he would see to it that the Board was kept informed of the dates of regional competitions
- The canned food drive on campus for Second Harvest Food Bank has been a huge success. Our students have exhibited their compassion for others through their generosity
- The "Toys for Tots" for the Santa Clara area was also very successful with over 300 toys being collected. The Food Drive and Toys for Tots were sponsored by the CCOC Student Council.
- Approximately 150 CCOC students attended a presentation, completed on-line applications and interviewed for part-time holiday work as drivers' helpers for USP. Students will make approximately \$400.00 for the week's work. Students will also receive overtime and bonuses for being on time and following safety rules.

MAEP Director Report, Susan Glass

- Metro Center Sing-Along – The holiday spirit is alive and lively, thanks to ESL teachers Ron Fredericks and Kathy Jasper, who organized a sing-along for Metro Center ESL students. Between student participation songs, Ron Frederick guitar group planned and sang standards such as "What a Wonderful World". Iranian student Homeyra Banejad soloed and played the daf (combination drum and tambourine) as well as accompanying the minstrels. Morning and afternoon students attended, along with the preschoolers from Head Start.
- Canned Food Sculpture – The culminating activity for the Work Experience & Bridge students' food drive for Second Harvest was to build a multi-car train out of cans. The engine included a smokestack and a cowcatcher. Over a bed of cans, each car carried it own can sculpture; such as, a snowman, stocking or wreath. The judge used only word in assessment: "Awesome!"
- From MAEP, Happy & Healthy Holidays to you all.

Member Chang

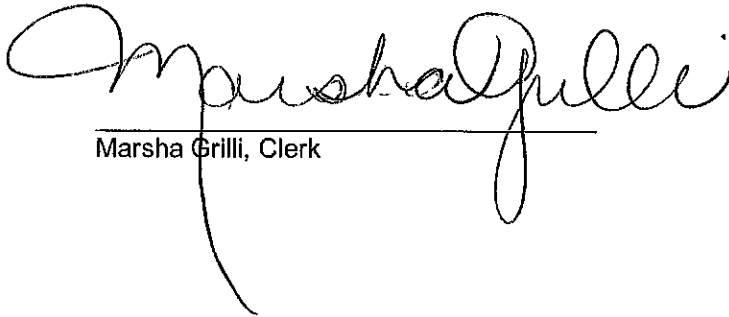
She would like to echo Member's comments regarding Student Reports. She was sworn in for four more years on the Los Gatos-Saratoga Jt Union High School District Board and will serve as President of that Board for 2007.

XVII. OTHER MEETINGS

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| Organizational Meeting, January 17, 2007 | Closed Session | 6:00 pm |
| | Regular Session | 7:00 pm |

XVIII. ADJOURNMENT

The meeting was adjourned at 8:22 pm



Marsha Grilli, Clerk